**SAGA – Chesapeake Treasures Chapter**

**Expense Voucher**

**Expenses: Item/Explanation: Amount:**

|  |  |  |
| --- | --- | --- |
| * **Newsletter** |  |  |
| * **Program/Workshop** |  |  |
| * Education/Workshop Committee |  |  |
| * Programs Committee |  |  |
| * Retreat |  |  |
| * **Supplies** |  |  |
| * Meeting Raffle |  |  |
| * Show and Share |  |  |
| * **Other** |  |  |
| * Convention Basket/ Favors |  |  |
| * Gifts/Donations/Church |  |  |
| * Historian |  |  |
| * Hospitality |  |  |
| * Kids Can Stitch |  |  |
| * Library |  |  |
| * Membership |  |  |
| * Miscellaneous |  |  |
| * Public Service/Wee Care |  |  |
| * Publicity |  |  |
| * Website |  |  |
|  | **Total Expense** | $ |

Printed Name Phone

Street Address, City, State, Zip

Signature of Purchaser Date

Check Number Date