**SAGA – Chesapeake Treasures Chapter**

**Expense Voucher**

 **Expenses: Item/Explanation: Amount:**

|  |  |  |
| --- | --- | --- |
| * **Newsletter**
 |  |  |
| * **Program/Workshop**
 |  |  |
| * Education/Workshop Committee
 |  |  |
| * Programs Committee
 |  |  |
| * Retreat
 |  |  |
| * **Supplies**
 |  |  |
| * Meeting Raffle
 |  |  |
| * Show and Share
 |  |  |
| * **Other**
 |  |  |
| * Convention Basket/ Favors
 |  |  |
| * Gifts/Donations/Church
 |  |  |
| * Historian
 |  |  |
| * Hospitality
 |  |  |
| * Kids Can Stitch
 |  |  |
| * Library
 |  |  |
| * Membership
 |  |  |
| * Miscellaneous
 |  |  |
| * Public Service/Wee Care
 |  |  |
| * Publicity
 |  |  |
| * Website
 |  |  |
|  | **Total Expense** | $ |

Printed Name Phone

Street Address, City, State, Zip

Signature of Purchaser Date

Check Number Date